

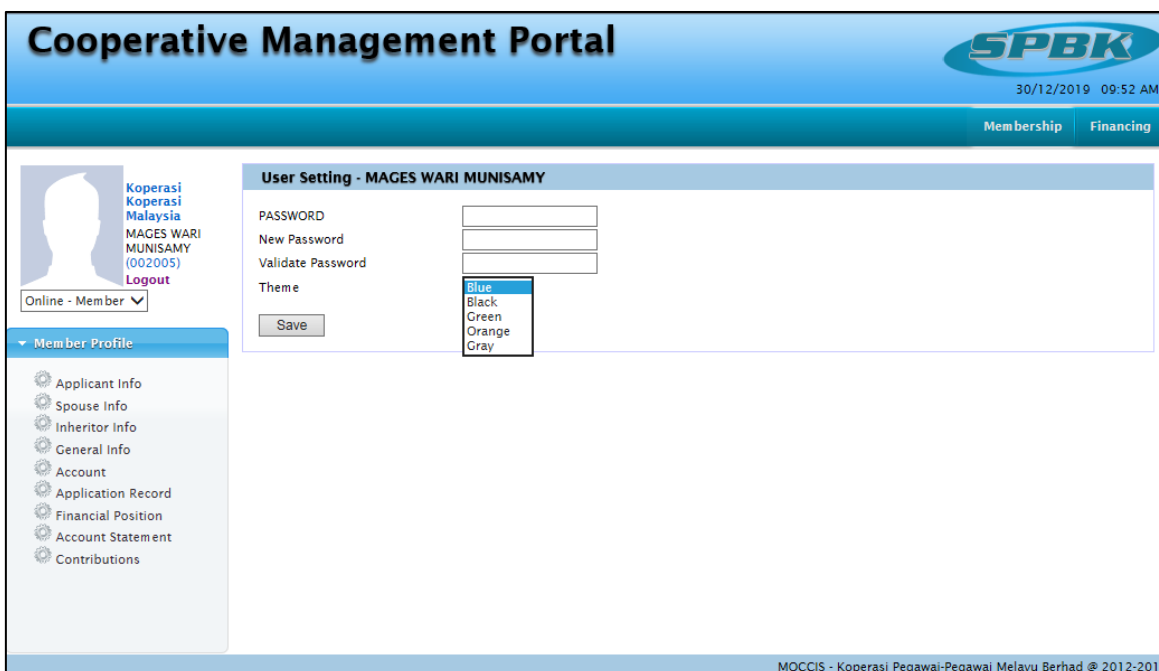
1. To request your portal ID and password, please email us your full name and MyKad number at supportportal@kobimbing.com.my
2. Your portal ID and password will be generated by admin. You will get a reply email for your portal ID and password within 2 working days (9am – 5pm).
3. Once received the email, please go to this link <http://portalkobimbing.asuscomm.com:8080/portal>



- After login, you are required to change your portal password to new password (preferably: strong password). Please keep it safe for future use.
- To change the password, you need to click on your ID (MyKad number).



- Key in your given password by admin at **PASSWORD** and key in your new password at **New Password** and **Validate Password**. You can also change your portal **Theme** to **Blue, Black, Green, Orange** or **Gray**. Click **Save** button to make changes.



7. There are two moduls provided in this portal. **Membership** and **Financing**.



8. For **Membership** and **Financing** modul, you can only view all the information.

A. Membership

i. Membership Profile Menu

- Applicant Info, Spouse Info, Inheritor Info, Account, Application Record, Financial Position, Account Statement, Contributions



ii. Process Menu

- View Application Status



B. **Financing**

i. New Application Menu

- Applicant Info, Loan Info, Guarantor Info, Spouse Info



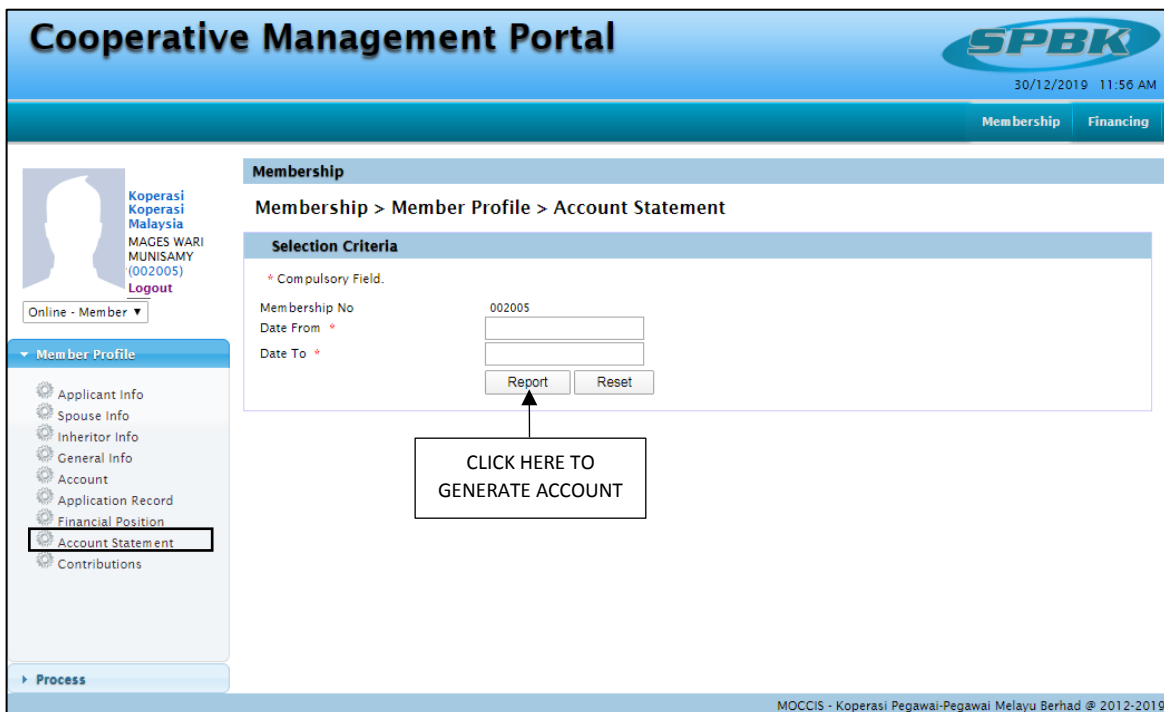
ii. Account Menu

- Account, Guarantor Info



9. If you want to make changes/add any information, you can email to us at supportportal@kobimbing.com.my

10. For member account statement, you have to go to **Member Profile -> Account Statement** and key in **Date From** and **Date To**. Click **Report** button to generate the statement.



11. To logout, you can just click to **Logout**

The screenshot displays the 'Cooperative Management Portal' interface. At the top, the title 'Cooperative Management Portal' is on the left, and the 'SPBK' logo is on the right. The date and time '30/12/2019 12:34 PM' are shown in the top right corner. Below the header, there are navigation tabs for 'Membership' and 'Financing'. The main content area is titled 'Membership' and features a large background image of the Petronas Towers with the text 'KOPERASI-KOPERASI MALAYSIA' overlaid. On the left side, there is a user profile section with a silhouette icon, the text 'Koperasi Koperasi Malaysia', the name 'MAGES WARI MUNISAMY (002005)', and a 'Logout' link. A callout box with an arrow points to the 'Logout' link, containing the text 'CLICK HERE TO LOGOUT'. Below the profile section is a 'Member Profile' dropdown menu with a list of options: Applicant Info, Spouse Info, Inheritor Info, General Info, Account, Application Record, Financial Position, Account Statement, and Contributions. At the bottom right of the page, the footer text reads 'MOCCIS - Koperasi Pegawai-Pegawai Melayu Berhad @ 2012-2019'.